

The Early City Council met in regular session on Tuesday, March 23, 2021 at 6:00 p.m. with the following members present:

Mayor Mangrum
Council members:
Leland Acker
Travis Eoff
Benny Allcorn
Charles Matlock
Garry Forisha

City Administrator Tony Aaron
Economic Development Director Larry McConn
City Secretary Brenda Kilgo
City Attorney Mark Bessent

Establishing a quorum present, Mayor Mangrum called the meeting to order. Mr. Allcorn gave the invocation and led the Pledge of Allegiance.

Consideration of the minutes of regular meeting held on March 9, 2021.

Mr. Matlock made motion to approve the minutes, seconded by Mr. Forisha, and all members present voted "aye".

Citizen's comments

No comments from citizens.

Special Recognition and Presentations

Mayor Mangrum recognized members of the Beautification Commission Board for their years of service and presented them with an appreciation plaque on behalf of the City.

Patrick Mooney 2010-2021
Helen Tatum 1998 – 2021
Lisa Ritter 2012 – 2021
Charles Matlock 2014 – 2021

Police Chief Mercer recognized Sergeant Brandon McMillian for his service with the Early Police Department since August 2011. Sergeant McMillian is resigning to pursue a personal business endeavor but will stay as a reserve officer with the department in order to keep his license and certifications current.

Chief Mercer also recognized K-9 Officer "Jambo" for his years of service to the department, community and county. Sergeant McMillian was Jambo's partner and handler since Jambo's inception at the Early Police Department in April 2014. Due to the extensive and specific training required for a K-9 officer and the special bond between K-9 and handler, coinciding with Sgt. McMillian's resignation Jambo is retiring from service and will remain with McMillian and his family.

Chief Mercer presented Sgt. McMillian and Jambo each with a plaque noting their years of service and appreciation from the City, Department, Citizens and County.

It was noted that a formal resolution will be presented to the Council at the next meeting for the retirement of the K-9 Officer and officially awarding Jambo to Brandon McMillian.

Consideration to approve proposed changes to Early Police Department pay scale.

Chief Mercer is requesting approval to change the Department pay scale to remove the Corporal rank and to add a second Sergeant position. The financial change will reflect a \$1500 annual change between the Corporal and Sergeant pay scale and a \$750 increase in the remaining 2020-2021 fiscal budget.

Mr. Allcorn made motion to approve the Police Department pay scale changes as presented. Mr. Matlock seconded the motion and all members voted "aye".

Consideration to approve surplus or salvage items for sale or disposal.

Two patrol cars and the 1985 Fire Department tanker truck are presented to be listed on the GovDeals auction site to sell. The two patrol vehicles have served the department well and although they have been well used they are still in good condition for private use. The Fire tanker has not been in service for many years but would be of good use to a smaller volunteer department.

Mr. Forisha made motion to approve the surplus or salvage items listed. Mr. Matlock seconded the motion and all members present voted "aye".

Discuss and consider to approve Resolution, 2021-R05, designating a professional engineering firm for the 2021-2022 TxCDBG Community Development Fund application and project implementation, administered by the Texas Department of Agriculture.

Mr. Aaron stated that we are in the final steps of the grant application and as part of the application requirements a design engineer must be designated. GrantWorks sent Request for Proposals and published the notification in the newspaper. Three responses were received and evaluated by the Evaluation Committee based on the scoring criteria provided through the grant. The process of awarding for the engineering firm is a little different in the item of price, as the cost of the services requested cannot be negotiated until after the firm is awarded. There is a designated amount outlined within the grant but the final price cannot be addressed until after the award is announced.

Jacob Martin is the recommended engineering firm for the 2021 TxCDBG project. Mr. Aaron noted that it was tight scoring between the three firms but Jacob Martin leads in experience for Community Development Block Grants.

Mr. Acker made motion, seconded by Mr. Matlock, to approve **Resolution 2021-R05** designating Jacob Martin as professional engineering firm for the 2020-2021 CDBG project. All members present voted "aye".

Executive Session in accordance with the provisions of Chapter 551, Texas Government Code.

No Executive Session.

Administrator's report

Park improvement update: pictures provided of sidewalks and retaining wall between fields 1, 2, & 3; Overages expected to be approximately \$25,000 due to the wall depth and need for handrails. Remaining improvements within next budget year to include for the concession stand and restrooms.

Announcements

Unified Development Code (UDC) progress update meeting scheduled for Monday April 26th, to be the next to last meeting before adoption of the completed Code.

Adjourn

Completing all business matters, Mr. Eoff made motion to adjourn the meeting. Mr. Acker seconded the motion and all members present voted "aye", adjourning the meeting at 6:28 p.m.

04-13-21

DATE

Robert May

MAYOR

Brenda Kita
CITY SECRETARY