

The Early City Council met in regular session on Tuesday, February 8, 2022 at 6:00 p.m. with the following members present:

Mayor Mangrum	City Administrator Tony Aaron
Council members:	Economic Development Director Larry McConn
Leland Acker	City Secretary Brenda Kilgo
Charles Matlock	City Attorney Mark Bessent
Benny Allcorn	
Garry Forisha	
Travis Eoff	

Establishing a quorum present, Mayor Mangrum called the meeting to order. Mr. Eoff gave the invocation and led the Pledge of Allegiance.

**Consideration of the minutes of regular meeting held on January 11, 2021.**

Mr. Acker made motion, seconded by Mr. Matlock to approve the minutes as written. All members present voted "aye".

**Citizen's comments**

No citizen comments.

**Consider approving Resolution 2022-R02, ordering an election to be held May 7, 2022 to elect three (3) Council members and providing details relating to the holding of such election.**

Mr. Forisha made motion, seconded by Mr. Acker, to approve Resolution 2022-R02 ordering an election to be held May 7, 2022 to elect three Council members. All members present voted "aye".

**Consider approval of Resolution 2022-R03, authorizing continued participation with the Steering Committee of cities served by Atmos Energy Corporation, and authorizing payment to fund regulatory and related activities related to Atmos Energy Corporation.**

As an annual membership, Mr. Aaron reiterated the asset of having the Steering Committee advocating for the City and recommends the continued participation. The 2022 membership assessment fee is 0.05 per capita for a total of \$164.80.

Mr. Allcorn made motion to approve Resolution 2022-R03 for the continued participation with the Atmos Steering Committee and payment of \$164.80 for the 2022 membership assessment fee. Mr. Eoff seconded the motion and all members present voted "aye".

**Consider approval of Resolution 2022-R04, authorizing continued participation with the Steering Committee of cities served by ONCOR, and authorizing payment to fund regulatory and related activities related to ONCOR.**

Also an annual membership, Mr. Aaron mentioned several examples for the asset of having the Steering Committee advocating for the City, recommending the continued participation. The 2022 membership assessment fee is 0.10 per capita for a total of \$329.60.

Mr. Allcorn made motion to approve Resolution 2022-R04 for the continued participation with the Oncor Steering Committee and payment of \$329.60 for the 2022 membership assessment fee. Mr. Forisha seconded the motion and all members present voted "aye".

**Consideration to approve Resolution 2022-R05, entering into agreement with MVBA, LLC and to impose additional fee for the collection of delinquent utility accounts.**

Mr. Aaron stated that a Resolution is not being presented for approval at this time but approval to enter into the agreement with MVBA is requested.

The City Municipal Court is currently participating in an agreement with MVBA for the collection of court fines. The contract agreement presented tonight is for the collection of delinquent utility accounts. The City's current method of process for delinquent accounts is to write-off any unpaid balances annually, usually within the second quarter of the fiscal year.

If approved, the agreement will include for the City to provide MVBA with a list of delinquent accounts (the delinquency term will be determined by City Administrator and staff) and MVBA will take the lead of contacting the customer and collection the unpaid balance. As stated in the contract, MVBA's collection fee is 30% of the amount collected.

At a later date an Ordinance may be presented to the Council to impose a collection fee for this process.

Mr. Forisha made motion, seconded by Mr. Matlock, to approve entering into an agreement with MVBA for the collection of delinquent utility accounts. All members present voted "aye".

**Consider approval to solicit Request for Proposals for the Crescent neighborhood Sewer line rehab, a Texas Water Development Board project.**

Mr. Aaron explained that this is the continuation of the TWDB funds for the wastewater treatment facility project. This portion of the project is the rehabilitation of the sewer lines in the Crescent Drive area and to also include Misty Lane if funding is available. Currently the balance of the TWDB funds are approximately \$800,000, Mr. Aaron stated that the total cost of the project will be more than that but the project falls into a category allowable for the ARPA funds. At the time those funds are needed, a project budget will be presented before Council to approve the use of those funds.

Mr. Acker made motion to approve the solicitation of Request for Proposals as presented. Mr. Matlock seconded the motion and all members present voted "aye".

**Executive Session in accordance with the provisions of Chapter 551, Texas Government Code**  
**Section 551.071 Consultation with Attorney, Memorandum of Understanding with City of**  
**Brownwood regarding land use.**

Mayor Mangrum noted a change to the agenda, stating that the municipal development grant application would be postponed until next meeting.

Mr. Allcorn made motion, seconded by Mr. Forisha, to enter into Executive Session. All members present voted “aye” and moved into closed session at 6:13 p.m.

**Reconvene into Open Session and consider action, if any, on items discussed in executive session.**

Mr. Matlock made motion, seconded by Mr. Acker, to reconvene into Open Session. All members present voted “aye” and reconvened at 6:37 p.m.

**Economic Development Municipal Development grant application, Resolution 2022-EDR03, from Laserwash of Early.**

No Council action was taken. This item was postponed until next meeting.

**Department Reports:**

**1. Racial Profile Report**

Police Chief Mercer provided a summary of the following information for the 2021 Racial Profile Report requirements. The full report has been submitted per state requirements.

*Total stops – 1676*

*Race or ethnicity – (2) Alaska Native/American Indian; (10) Asian/Pacific Islander; (89) Black; (1240) White; (335) Hispanic/Latino*

*Race/ethnicity known prior to stop – (104) Yes; (1572) No.*

*Gender – (637) Female; (1039) Male*

*Searches Conducted – (98) Yes; (1578) No*

*Discovered Contraband – (44) Yes; (1632) No*

*Results – (1163) Warnings; (713) Tickets*

*Physical force with bodily injury – 0*

*Number of Complaints of racial profiling - 0*

**2. Police Department – Fiscal year 1<sup>st</sup> Quarter Report**

- Drone policy was submitted to the State and approved
- Vehicle purchased for the JAG grant program and is currently being equipped
- CID vehicle has been purchased, outfitted and in service
- Continued participation within S.T.E.P. (Selective Traffic Enforcement Program) reimburses overtime hours of patrol officers for certain dates and locations (Early Blvd and Garmon Dr.)

- Code Enforcement, new position as of October 1, 2021; 33 new cases; good progress with goal to get compliance and not to give tickets; also helps cover patrol for officers out on leave; took online class and obtained Code Officer certification
- New radio system working wonderfully; great coverage and reception; experiencing best communication system in 30-35 years

3. Fire Department – Fiscal year 1<sup>st</sup> Quarter Report

- Total Calls 168; Medical (95); Motor Vehicle Accident (23); Grass fire (4); Structure (9)
- Stipend for Volunteer call attendance is working / helping; 6-8 showing up vs. 1-2
- Burn ban still in effect

4. Finance Department – Fiscal year 1<sup>st</sup> Quarter Report

- General Fund revenues higher than 25% progress due to majority of property tax receipts received in 1<sup>st</sup> quarter and increase of sales tax receipts
- MDD revenues higher than 25% progress due to increase of sales tax receipts
- All fund expenditures around 25% progress
- Sales tax receipts increase over this time last year; manufacture sales tax considerably higher than previous year
- Utility rate increases reflected in this 1<sup>st</sup> quarter; revenue increases in Sewer and Sanitation funds
- Checking account funds of \$5.7 million are sufficiently covered with FDIC and pledged securities

**Administrator's Report**

No Report

**Announcements**

Candidate filing period ends February 18<sup>th</sup> at 5PM

Groundbreaking at 405 Early Blvd – Friday, February 11<sup>th</sup> at 2PM

**Adjourn**

Completing all business matters, Mr. Matlock made motion to adjourn the meeting. Mr. Acker seconded the motion and all members present voted “aye”, adjourning the meeting at 7:06 p.m.

03-08-2022

DATE

R. Matlock

MAYOR

Brenda Kilgo

CITY SECRETARY