

The Early City Council met in regular session on Tuesday, January 23, 2024 at 6:00 p.m. with the following members present:

Mayor Mangrum

Council members:

Benny Allcorn

Charles Matlock

Travis Eoff

Garry Forisha

Leland Acker

City Administrator Tony Aaron

Economic Development Director Larry McConn

City Secretary Brenda Kilgo

City Attorney Mark Bessent

Establishing a quorum present, Mayor Mangrum called the meeting to order, Mr. Eoff gave the invocation and led the Pledge of Allegiance.

**Consideration of the minutes for regular meeting held on December January 9, 2023.**

Mr. Forisha made motion, seconded by Mr. Acker, to approve the minutes as written. All members present voted "aye".

**Citizen's comments**

There were no citizen comments.

**Consideration to award bid proposal, RFP 2024-01, Boardwalk Construction**

A copy of the bid tab and scoring sheet was provided for the Council review. Mr. Aaron noted that there were six plan holders of the RFP with five bid proposals received. The highest bid received was approximately \$3.3 Million and the lowest at approximately \$2.2 Million, to include the alternate bid proposal as well. Based on the scoring sheets, the high score of 94 of 100 was given to Collier Construction with a total bid of \$2,200,000 with the alternate bid included. Mr. Aaron explained that the alternate bid provided for hot dip galvanized piers versus painted piers under the boardwalk. Collier Construction also constructed the Allen Ridge boardwalk development in Abilene. Based on the experience and similarity of projects as well as the lowest bid proposal, staff recommends awarding RFP 2024-01, to include the alternate bid of hot dipped galvanized piers, to Collier Construction in the amount of \$2.2 Million.

Mr. Allcorn made motion to award RFP 2024-01 to Collier Construction in the amount of \$2.2 Million with the alternate bid included. Mr. Allcorn seconded the motion and all members present voted "aye".

**Consideration to award bid proposal, RFP 2024-03, Composite Decking Material.**

Three bids were received for this RFP from Pate's Hardware, Home Depot, and McCoy's. This RFP is for the decking materials to cover the boardwalk itself to include approximately 40,000 square foot of TREX composite decking boards, approximately 1,100 linear feed of composite fascia board, screws and fasteners. Low bid was submitted by Home Depot in the amount of \$258,266.18 and it is Staff's recommendation to award the bid to Home Depot for this amount.

Mr. Allcorn made motion, seconded by Mr. Matlock, to award the bid proposal for RFP 2024-03 to Home Depot in the amount of \$258,266.18. All members present voted "aye".

**Consideration to approve a Hotel Occupancy Tax Fund Grant application for Los Trece, Resolution 2024-CVR01.**

Tourism Director Denise Hudson-Brian presented the grant application from Los Trece for a Comedy Fest that would bring approximately 60 comedians from across the US to the Los Trece venue in Early, TX for the 48-hour Thursday through Sunday festival. Mrs. Hudson-Brian stated that there are three different hotel room blocks within Early and Brownwood and 50 of those rooms, at 3 night for each room, are for the comedians at hotels located in Early, TX.

The application shows a requested grant amount of \$5,000-\$10,000. Mrs. Hudson-Brian explained that this is not a budgeted event and there are not enough funds to grant this amount but would like to contribute something to this first time event. Sponsorship levels include a \$2,500 Main House Stage level and it is her recommendation to grant this amount for a sponsorship, leaving enough in the budget for any other unbudgeted requests that may arise.

Mr. Forisha made motion, seconded by Mr. Matlock, to approve Resolution 2024-CVR01 to Los Trece in an amount not to exceed \$2,500. All members voted "aye".

**Progress report on the Brown County Family YMCA project.**

Mr. Aaron explained that Staff is preparing materials and information to present the YMCA proposal to Brown County Commissioners Court in a special called meeting and requesting that the Commissioners Court approve to call a bond election on the May Election.

A copy of the presentation was provided on the smart monitor as well as individual flip-books that includes specific information regarding the project, the location, the inspiration, cost and operation of the facility, as well as the steps of the bond election and cost implication to the County taxpayer.

**Executive Session in accordance with the provisions of Chapter 551, Texas Government Code, Section 551.071, Consultation with Attorney.**

Mr. Acker made motion, seconded by Mr. Allcorn, to enter into Executive Session. All members voted "aye" and entering into closed session at 6:33p.m.

**Reconvene into Open Session and consider action, if any, on items discussed in executive session**

Mr. Acker made motion, seconded by Mr. Matlock, reconvene into open session at 6:54p.m. All members present voted "aye".

## Administrator's Report

406 Early Blvd – Asbestos Survey is completed and resulted in the finding of no asbestos in the structure; allowing for demolition to begin.

## Announcements

- 2024 Candidate application period January 17th to 5:00 p.m. February 16th
- Special Called Brown County Commissioners Court meeting – January 29<sup>th</sup> at 6PM, Brown County Courthouse

## Adjourn

Mr. Matlock made motion, seconded by Mr. Forisha, to adjourn the meeting. All members present voted “aye” adjourning the meeting at 6:57 p.m.

02-13-2024

DATE



Robert Maynor  
MAYOR

Brenda Kilgo  
CITY SECRETARY